

RESEARCH METHODS FOR H.R. AND LABOR RELATIONS

Finding Articles:

1. To find an article on a topic, you should start with a periodical index that covers your subject. Start by visiting the main Indexes and Databases page. DO NOT go to IRIS. You cannot find articles using IRIS.
2. The indexes are listed alphabetically as well as by subject. If you are unsure which indexes or databases to try, begin by browsing the By Subject section. Select an index that covers publications in your subject area.
3. Once you have selected an index, enter keywords into the search box. You may need to use multiple keywords and/or synonyms. For information about entering terms and combining searches, and other database features, check out the link to HELP, or ask a reference librarian for assistance.
4. When you enter search terms, the index will retrieve a list of citations to articles on your topic. These "citations" display the author and title of the article, and the title, volume, date and page number of the magazine or journal in which the article appeared. Sometimes, an "abstract", or summary, of the article is also provided.
5. Once you identify articles that you want to read, the next step is to locate the actual article. In some cases the full-text of the article will be available on-line from the index you are using. However, most of our periodical indexes do not include the full text of the articles they cover. To find these articles, you will need to note the full citation information, including:

VERY IMPORTANT	The Journal title
VERY IMPORTANT	The date of publication
IMPORTANT	The article title
IMPORTANT	The author
IMPORTANT	The volume number, issue number, and pages

With this information, you can go to IRIS to find out if any of the Rutgers libraries have the journal that you are looking for. For more information, please read [How do I know if RU has a particular journal?](#)

6. If the Rutgers University Libraries do not have the title and volume you need, you may order it via interlibrary loan or EZborrow. For help with interlibrary loan, please read [How do I order an interlibrary loan?](#)

Popular Databases at SMLR

[Academic Search Premier](#) is a multi-disciplinary, full-text database designed specifically for academic institutions. With a valuable and large collection of peer-reviewed full-text journals, Academic Search Premier offers critical information from many sources and contains scholarly collections with full-text coverage for nearly all academic areas of study.

Rutgers Restricted Access

[Business Source Premier](#) covers most business and management topics including accounting, banking, economics, finance, international trade, marketing, and public administration. It contains the full-text (or abstracts) of articles from thousands of scholarly and professional publications, academic journals, and trade magazines. This database also includes profiles of the world's 10,000 largest companies, reports for over two thousand industry sectors, and hundreds of country risk and economic reports.

Rutgers Restricted Access

[Business and Industry](#) is a multi-industry business database with a global focus on company, product, and industry information. The database covers all manufacturing and service industries and can be used to locate strategic data; profile companies, products, and brands; track industry and product sales; identify industry trends, forecasts, and R&D expenditures; track competitors, customers, and suppliers; verify such business events as contracts, joint

ventures, and mergers and acquisitions; and find information about corporate strategies, marketing campaigns, and new business opportunities.

Rutgers Restricted Access

BNA Labor and Employment Law Library

A complete resource for cases, guidance, and news in all major areas of the field: fair employment practices, individual employment rights, Americans with disabilities, wages and hours, labor-management relations, collective bargaining, and labor arbitration.

Available only in the Carey Library

BNA Human Resources Library, the complete, must-have resource for human resources professionals, provides regularly updated information on policies, laws, and regulations, as well as expert analyses and guidance. It offers HR professionals comprehensive, plain-English coverage of virtually every issue HR departments must address in the areas of personnel management, fair employment practices, compensation, wages and hours, and labor relations.

Available only in the Carey Library

BNA Occupational Safety and Health Reporter

For full news coverage and documentation of federal and state occupational safety and health programs, standards, legislation, regulations, enforcement, and court and agency decisions, rely on the resource that OSHA officials themselves use.

Available only in the Carey Library

[Directory of Open Access Journals \(DOAJ\)](http://www.doaj.org/) <http://www.doaj.org/>

This service covers free, full text, quality controlled scientific and scholarly journals. They aim to cover all subjects and languages.

[Econlit](#) Produced by the American Economic Association, EconLit indexes and abstracts more than 750 international economic journals. EconLit source material includes journal articles, essays, research papers, books, dissertations, book reviews, and working papers. The database contains more than 350,000 records and covers subjects from accounting, consumer economics, monetary policy, labor, marketing, demographics, modeling, economic theory, planning, and more. Years of coverage are 1969-present with approximately 26,000 records added annually.

Rutgers Restricted Access

[Factiva](#) is a vast archive of the world's most important publications, reports and news, focusing on business. RUL's subscription includes these content segments, each of which has its own searching capabilities: Search for articles on any subject in the full text of 8,000 leading business newspapers, magazines, trade journals, newsletters, and television and radio transcripts.

Rutgers Restricted Access

[LexisNexis Academic](#) is a very large database covering over 5,600 publications, most of which are available in full text. It is especially useful for legal research. Coverage of current news and business information is also extensive.

Rutgers Restricted Access

[PAIS International](#) provides access to literature covering the full range of political, social, and public policy issues. Topics covered include economic, political, and social issues, business, finance, law, international trade and relations, public administration, government, political science, and any topics that are or might become the subject of legislation. Major areas of coverage include: Affirmative Action; Child Labor; Globalization; and Workplace Violence

Rutgers Restricted Access

[PsycINFO](#) database provides access to the international literature in psychology and related behavioral and social sciences, including psychiatry, sociology, anthropology, education, pharmacology, and linguistics. Includes applied psychology, communication systems, developmental psychology, educational psychology, experimental human and animal psychology, personality, physical and psychological disorders, physiological psychology and intervention,

professional personnel and issues, psychometrics, social processes and issues, sports psychology and leisure, organizational behavior and treatment and prevention.

Rutgers Restricted Access

Web of Science is an enhanced web version of the Institute for Scientific Information's citation indexes, including the Science Citation Index, the Social Sciences Citation Index, and the Arts and Humanities Citation Index. The Web of Science measures the impact of particular journals and is one of the sources used by the National Research Council to rank graduate programs. Web of Science includes citations and references from articles in more than 8,000 high quality, peer-reviewed journals published from 1994 to the present. In addition to articles, other document types indexed are letters, corrections, additions, editorials, and reviews. The Web of Science provides complete bibliographic data, searchable author abstracts, and cited references.

Rutgers Restricted Access

Wilson Business Full Text is part of the *Wilson OmniFile*. It indexes over 650 of the key international English-language business periodicals, covering all aspects of the contemporary business world from the broad areas of accounting, taxation, foreign trade, advertising, public relations, government regulations, corporate acquisitions, insurance, communications, management, marketing, and computers, to specific industries, businesses, trades, and topics of current interest and concern. The Advanced Search mode allows for searching by SIC and NAICS codes.

Selected Web Sites

American Factfinder <http://factfinder.census.gov/home/saff/main.html>

U.S. Government site for census data including the Decennial Census and the Economic Census.

Bureau of Labor Statistics <http://www.bls.gov/bls/infhome.htm>

The Bureau of Labor Statistics is the principal fact-finding agency for the Federal Government in the broad field of labor economics and statistics. [[More about the BLS Mission](#)]

Globalization and Labor Standards (GALS) <http://www.laborstandards.org/>

The GALS Bibliographic Library contains abstracts of recent law journal articles exploring international labor standards and rights in the global economy. Taken from English language law journals from around the world, GALS provides an annotated bibliography categorized by subject heading. Current subject headings include: Codes of Conduct, Child Labor, NAFTA, WTO, Alien Tort Claims Act, ILO, European Union, Forced Labor, Trade Conditionalty, Women's Rights, etc.

Google Scholar <http://scholar.google.com>

Search for scholarly articles, working papers and other academic publications through Google. Links to Rutgers holdings for some, but not all materials.

ILO STATISTICS PORTAL <http://www.ilo.org/public/english/bureau/stat/portal/index.htm>

Single source for ILO Statistics created by the ILO's Bureau of Statistics. The above is supplemented by the ILO Library's [HOW TO FIND LABOR STATISTICS](#).

<http://www.ilo.org/public/english/support/lib/howto/statistics.htm>

Internet Labor Resources <http://www.lib.berkeley.edu/IIRL/>

From Institute of Industrial Relations Library at UC Berkeley. Well organized jump off sites to national and international labor resources.

Labour Force Surveys Online <http://www.ilo.org/dyn/lfsurvey/lfsurvey.home>

Labor Force Surveys by country can be found at this site developed by the ILO Library.

A Labour Force Survey is a standard survey of work-related statistics.

Countries and territories included on this page make their Labour Force Surveys available online.

Statistics and meta-data for some countries are also available from the **LABORSTA** database.

<http://laborsta.ilo.org/>

[Labordoc \(ILO: 1965- \) http://labordoc.ilo.org/](http://labordoc.ilo.org/)

Produced by the International Labour Organization (ILO), Labordoc is a bibliographic database of documents catalogued and abstracted by the ILO Library and ILO documentation centers since 1965. It provides worldwide coverage of reports, studies, and journal articles on labor relations, labor law commentaries, employment, working conditions, vocational training, social security, economics, rural development, cooperatives, intermediate technology, and project evaluation. LABORDOC includes literature from governments and employers' and workers' organizations of the ILO member states. LABORDOC contains over 200,000 records and more than 500 records are added each month.

[Labor Research Association http://www.laborresearch.org/](http://www.laborresearch.org/)

A New York City-based non-profit research and advocacy organization that provides research and educational services for trade unions. Site includes labor and economy news and analysis, stats and data on unions and economic trends, commentary, reports, union busting watch, and a listing of labor-related resources links.

[LaborNet http://www.labornet.org/](http://www.labornet.org/)

Current labor news articles plus archives, jump off sites for various labor related issues, unions and labor organizations. Strike page. Good starting point for further information.

[Workindex http://workindex.com/](http://workindex.com/)

Workindex.com offers news and editorial with three sub-sites devoted to staffing, training and benefits. Tools include a salary calculator, legal clinic and events calendar. Visitors can also search and post jobs. Access to the site is invaluable to corporate HR professionals, top executives, line managers, job seekers and students.

[Yahoo's index to Human Resources](http://dir.yahoo.com/Business_and_Economy/Business_to_Business/Corporate_Services/Human_Resources)

http://dir.yahoo.com/Business_and_Economy/Business_to_Business/Corporate_Services/Human_Resources
Index to other Internet resources for human resources divided by subject area. Most sites here have been suggested by Yahoo! users and web site owners. Allows keyword searching of these site listings.

[Yahoo's index to Labor Union Information](http://dir.yahoo.com/Business_and_Economy/Business_to_Business/Labor/)

http://dir.yahoo.com/Business_and_Economy/Business_to_Business/Labor/
Index to labor-related Internet resources divided by subject area. Most sites have been suggested by Yahoo! users and web site owners. Allows keyword searching of sites.