

Information and Instructions for the SMLR Graduate Celebration on October 24, 2021

We are pleased to welcome you and up to 4 guests to the School of Management and Labor Relations Classes of 2020 and 2021 Graduate Celebration on **Sunday, October 24 at 3:00 p.m.** Our celebration will be held in a large, outdoor tent on Livingston Lawn next to the Janice Levin Building on the Rutgers Livingston Campus in Piscataway, NJ (site map enclosed). We suggest that you and your guests wear weather-appropriate clothing and comfortable shoes for walking.

Tickets and Check-In

Enclosed you will find your graduate ticket along with 4 guest tickets. **You and a maximum of 4 guests will be required to present your tickets at check-in.** As a graduate, your ticket will also be used to properly identify you as you cross the stage, so **please keep your ticket with you after check-in.**

Check-in opens at 2:00 p.m. and will be located on the side of the tent closest to the Janice Levin Building on Rockefeller Road. Please be advised that security will be checking all bags upon entry, so please limit the items you bring. To maintain safety for all, food will not be permitted in the tent.

Seating and Safety Protocols

The collective safety of all attendees is of utmost importance, so all graduates and guests will be required to wear a mask covering their mouth and nose once inside the tent. Seating will be spaced as feasible based on the number of guests in attendance.

Graduates will be seated according to your primary and most recently completed degree program at SMLR. We will be spacing the chairs between graduates and ask that you keep a 6' social distance when you line up to cross the stage. Bachelor's degree graduates who have double majored at SMLR will be seated and called to the stage with graduates from their primary major. All majors listed on your ticket will be announced as you cross the stage.

Guests will be seated separately from graduates. For everyone's safety, we kindly request that your guests socially distance from other groups of guests as they take their seats.

Program of Events

To start our celebration, there will be a short procession of SMLR's leadership onto the stage, followed by a brief welcome from Dean Eaton. Next is our main event when, program by program, each graduate will have their name called as they cross the stage and pick up a scroll. We will close our program with brief remarks from a representative of the SMLR Alumni Association.

There will be a large monitor so your guests can see you cross the stage from their seats; **guests will not be permitted to approach the stage or stand in the aisles.** We also hope to broadcast the event virtually so your extended group of family and friends can share in the celebration. The virtual link will be available at smlr.rutgers.edu/GradCelebration.

A professional photography company will be in attendance to capture the moment for each graduate, and photos will be available for purchase directly through the vendor. You will be permitted to briefly remove your mask as you cross the stage and have your photo taken. Wearing regalia (cap and gown) is encouraged but not required for SMLR's graduates. If you missed the October 1 deadline to order regalia, the Barnes & Noble bookstore at Rutgers University will be selling extra regalia beginning on October 18 directly at their store (no online orders) located at 100 Somerset Street in New Brunswick.

Parking and Directions

Parking will be available in the **Livingston Campus Green Lot (916) and Yellow Lot (915)**, which can be accessed from Hospital Road off Avenue E. There will be a designated area for accessible parking so please look for signs when you arrive. **A map and directions** to these lots can be accessed through the "Livingston Campus" link at <https://ipo.rutgers.edu/dots/parking-lots> . A site map is also enclosed for your convenience.

Restrooms

Port-a-Johns will be available near the tent and in the parking areas.

Special Accommodations

The tent will have a pathway and seating area for attendees who use wheelchairs. Ramps are being provided for graduates at the stage entry and exit. As noted above, there will be a designated area for accessible event parking. If you require accessible parking, please look for signs directing you to this area when you arrive.

Rutgers University strives for our campus experiences to be universally designed and useable by all people to the extent possible. If you or your guest(s) require an accommodation to participate in this event and have not already been in contact with our celebration planner, please contact celebration@smlr.rutgers.edu with the subject "Accommodation Request" and the requested accommodation by October 15.

Rutgers University complies with all applicable federal and state laws regarding non-discrimination, equal opportunity, affirmative action, and providing reasonable accommodations for persons with disabilities.

Inclement Weather and Emergency Events

Our celebration will take place rain or shine. In case of severe weather, emergencies, or other unforeseen events, please check SMLR's celebration webpage for updates: smlr.rutgers.edu/GradCelebration.

Other Celebration Weekend Events

The information above and the enclosed tickets are for **SMLR's celebration only**. Please follow appropriate instructions for any other event(s) you have registered to attend during the Celebration Weekend.

Additional Questions

If you have any additional questions about the SMLR Graduate Celebration, please email celebration@smlr.rutgers.edu.

We look forward to welcoming you on October 24th!

Traffic flow to parking lots →

